

# **Grower Reports Guide**

You can access a variety of reports in the Customer Hub. Simply log in and navigate to the Reports feature to view and download a report. You can also set up the favourites tab to display all your most commonly used reports in the one location.

#### 1. Accessing Reports



1. Click the 'Reports' tile on the homepage.

ports			
DURITES (0) FINANCES (1) TICKETS (4)	ר		
arch report name Q			
Delivery to Crush Plant Report	GrainFlow Grower Delivery Report	On-Farm Pickup Report	Upgraded Ticket Report
Shows details of lickets delivered to Cangill much plants.	Shows details of grower lickets delivered to GrainFlow stres.	Report to show on farm pick up delivaries.	Report to show tickets which have been upgraded.
Data table +1 more	R Reconcilator	Recordiation	(*) Graphical Insights - Diagrams

- 2. The Reports Dashboard has three tabs:
  - Favourites: Customise this tab to display your most utilised reports
  - Finances: EOFY Tax report
  - Tickets: Delivery reports, on-Farm pick up report and upgraded ticket report

### 2. Customising and filtering reports

Reports		
FAVOURITES (0) FINANCES (1) TICKETS (6)	J	
Fature Delivery to Crush Plant Report_v1	rature Upgraded Ticket Report	AWB GrainFlow Grower Delivery Report
Shows details of tickets delivered to Cargill crush plants. Reconciliation +1 more	Report to show tickets which have been ograded. Oraphical insights - Diagrams	Shows details of grower tickets delivered to GrainFlow sites.

1. The add a report to your favourites tab, check the flag in the bottom left corner of any report card.

To remove a report from your favourites tab, simply uncheck the flag on the report card.

Click on any report card to view that report.

ne < Plag	ports < Gr	ainFlow Grow	eer Dolivery P	tvoqe								PASTORAL
8	Cargill		AWB GrainFlow Grower Delivery Report					1.56K MT			COMPANY	
Sum	mary	GrovelD	Star CR	F Commodity	Grade Tonnes	ADMX OL MO P	SC By Com	modity	COMPETE	1011	By Season	
Cade Dec More Prote Data	ny tan ny Tanàna P Nganga Pa nganga Pa		Califands N	Carola	CANG 851.48	1.02 47.11 4.60	Appendix State		540		) - 100000 2023/2024	The second
very Date	510	Paddock	Ticket No. G	overD OFP	OFF Farm Truc	k Rego Acquirer	Narlety	Bin Grade	Payment Method	Base Rate	Contract Net Tonnes (Byphosate (1	A Constant of the
1/2023	Calcands			1.75		Carge	PICINEER 42730 (RR	CANG	Purchase Contract	0.00	10.24	
11/2023	Califands			194		Canal	DONER AND RE	(4115	Purchase Contract	-0.00	40.00 61.02	
11/1012	Caldende			1.00		Count	THOMAS AND A 197	C 83.45	Contract Contract	0.00	10.04	- Lawrence -
11/2023	Califands			N.		Caroli	DONER 44100 (RR	CANE	Purchasa Contract	0.00	\$1.20	694003 612.0
11/2023	Oplands			N.		Caroli	PICINEER 44Y30 (RR)	CANIS	Purchase Contract	0.00	27.52	0
11/2023	Opilands			1.14		Caroli	PONER 4930 PR	CANG	Purchase Contract	0.00	54.10	0
11/2023	Opidands			IN .		Cargil	PICHIEER AAY30 (RR)	CANG	Purchase Contract	0.00	26.70	Tenner
11/2023	Oaklands			N.		Carpit	PICINEER 44Y30 (RR)	CANS	Purchase Contract	0.00	\$3.26	Harvest 2023/202
11/2023	Opiciands			N		Cargil	RONEER 44/30 (RR)	CANG	Purchase Contract.	0.00	34.74	
11/2023	Opidands			N		Cargill	PIONEER 44Y30 (RR)	CANG	Purchase Contract	0.00	52.84	
11/2023	Caliands			N		Cargil	PONER 45Y28 (RR)	CANIS	Purchase Contract	0.00	52.72	584
11/2023	Califands			N		Cargill	PONER 45Y28 (RR)	CANIS	Purchase Contract	0.00	28.02	L Caltands
11/2023	Opidands			(N)		Cargit	PIONEER 45Y28 (RR)	CANG	Purchase Contract	0.00	\$1.20	
1/2023	Calianda			N		Cargil	RONALER 25Y28 (RR)	CANG	Purchase Contract	0.00	28.43	
11/2023	Catlanda			C.N.		Cargit	PIONEER 44/30 (RR)	CANIG	Purchase Contract	0.00	52.90	Commodity
11/25/23	Carclands			N		Lagi	HUTRER 45Y28 (FR)	CANG	Hurchase Contract	0.00	16.28	Laroia Vibert
11/25/23	Cacanda			1.76		cage	HUNKER 45Y28 (RR	CVVID	Purchase Contract	0.00	14.50	
11/2023	Caclands			N		Lage	HUT166R 45Y28 (RR)	CANIG	Hurchase Contract	0.00	51.70	Bit Sciela
11/2523	Catlands			N.C		Cargit	MUTRIAR 45Y23 (RR)	CANIC	Purchase Contract	0.00	55.74	1 ASP1
I CONTRACTOR	Openeda .			14		Cardia	munetal 43128 (PR)	1000	Purchase Corroad	0.00	5494	O APMI
MIREAR ST	10010702			1.76		unge	PTUMICSN 451728 (RPC	UNIC	Purshase Corolad	000		C. ASV/1
												Variety PICNEER 44/90 8 PICNEER 45/08 8

2. Once you have opened a report, select the NGR you want to view details for in the top right-hand corner of the screen.

Filter the report as required with the available sliders and check box filters located above the reports and on the right-hand side.

### 

## 3. Exporting Reports



To export a report:

- 1. Click on your data to select it. This is the area with the individual ticket details displayed and outlined in orange above.
- 2. Open the 'More Options' menu by clicking the image of three dots ('...') found on the top right-hand corner of your data, outlined in green above.

\*Note: If you click on the More Options icon ('...') anywhere else on the report, the reports details will not download to excel. 2. Select 'Export Data from the Pop out menu 3. Click the 'Export' button.

The data will be downloaded to your device in an excel spreadsheet.