

Manage Linked NGRs

Linked NGRs can be reviewed and updated at any time via your account menu in the Customer Hub. All NGR pairing requests submitted in the Customer Hub are sent to the NGR Primary user email address for approval (including those sent by brokers or accountants) and are valid for three days.

1. Manage Linked NGR Accounts



 To manage linked NGRs, open your account menu and select 'Linked NGR accounts'.

The Linked NGRs page contains two tabs:

- Linked accounts these are the NGRs currently linked to the Growers account.
- Account Requests these are the pending requests for linking NGRs to the account.

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You can remove linked NGR from your account by clicking the 'x' in the bottom left corner of the relevant card.

To link an additional NGR to the account, click the green 'New NGR Request' button. Enter the NGR number and select the payee account from the drop-down list.

A request will be sent to the NGR primary user email address for approval, will be recorded in the Account Requests tab and is active for three days.

2. Manage NGR Account Requests

To view all the pending NGR linking requests, open the 'Account Requests' tab of the Linked NGR accounts page:



Requests are active for 3 days before they expire.

If the request has expired, you can resend it by clicking the 'Resend request' link in the bottom right corner of the card.

If you want to cancel an account request, click the 'x' at the bottom left corner of the card.